

CASCADE COUNTY COMMISSION MEETING
December 24, 2019
COMMISSION CHAMBERS
COURTHOUSE ANNEX, ROOM 111
9:30 A.M.

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadecountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in **red**, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These are in draft form until officially approved on January 14, 2019.

Commission: Chairman Joe Briggs, Commissioner James L. Larson, Commissioner Jane Weber

Staff: Cory Reeves – Undersheriff, Carey Ann Haight - Deputy County Attorney, Sandor Hopkins - Planner, Ron Scott -DES, Mary Embleton – Finance, Susan Shannon – Expo Park, Marie Johnson – Deputy Clerk and Records.

Public: Joseph Williams, K. Thornton, Buster Hyndman, Mark Leo, Eileen Hyndman, and Phil Nappo.

Call to Order: Chairman Briggs called the meeting to order.

Reading of the Commissioners' calendar: Marie Johnson read the calendar. **00:61**

Treasurers Report: Matt Pfeninger read the Treasurers report found in agenda packet.

Purchase orders and accounts payable checks: *See agenda for payment information.* Commissioner Larson made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0 01:39**

Consent agenda: Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

Approval of the Minutes and Consent Agenda Items: Commissioner Weber made a **MOTION** to (A) Approve minute entries (November 21st, December 10th, December 17th, and December 19th, 2019, (B) Approval of Routine Contracts as follows: **03:52**

Board Appointments

DUI Task Force Applicant: Darren Brown Term Expiration: June 30, 2021 (requesting re-appointment) **04:01**

Jade F. Wyman Term Expiration: June 30, 2020 (fill seat vacated by Ron Yates)

Senior Advisory Council Applicant: Phil Nappo Term Expiration: April 30, 2021 (Category: Community Member 55 years or older) **04:24**

Resolution 19-74: Budget Appropriation increasing funds for the Alcohol Rehabilitation Fund #2800 Total Increase: \$8,204.00 **05:00**

Contract 19-187: DUI Services Agreement between Cascade County DUI Task Force and MT Department of Corrections Community Corrections Division Probation and Parole. Effective: July 1, 2019 - June 30, 2020. County Cost: \$6,000.00 **05:09**

Contract 19-188: The Hampton-Collins Memorial Foundation has given a grant donation to Cascade County Aging Services to be divided between Meals on Wheels and the Home Attendant Program. Total Grant Amount: \$20,815.00 **05:16**

Contract 19-189: Amendment #2 to Trinity Food Services Agreement. Purpose: Expand existing inmate food service program and allow for orders to be taken and paid for via the Internet. Effective: January 3, 2013 - December 18, 2022. **05:31**

Contract 19-190: Cooperative Agreement and Noxious Weed Management Plan between Cascade County Weed Management District and the City of Great Falls. Effective: January 1, 2020. (No Cost to the County) **05:46**

Contract 19-191: Award bid to Dick Olson Construction Inc. for Executive Plaza Sidewalk Repairs. Project Cost: \$3,000.00 **06:27**

Contract 19-192: Cascade County Noxious Weed Management Plan (Biennial Update)

Contract 19-193: Agreement between Cascade County and Montana Pro Rodeo Circuit Finals Dates: January 10 - 12, 2020; January 15 - 17, 2021; January 14 - 16, 2022. **06:34**

Contract 19-195: Revised DUI Task Force Bylaws. **06:59**

Contract 19-196: Memorandum of Understanding with Voices of Hope and Cascade County Detention Center. Effective: Date of signing until terminated by either party (No Cost to the County) **07:14**

Contract 19-197: Memorandum of Understanding with Victim Witness Assistance Services, Inc. and Cascade County Detention Center. Effective: Date of signing until terminated by either party (No Cost to the County) **07:34**

Contract 19-199: Contract between Great Falls Fence and Cascade County. Purpose: Replace and repair chain link fence around the Vaughn Dump Site. Cost: \$2,175.00 **07:47**

Contract 19-202: Agreement between Johnson Controls and Cascade County. Purpose: Upgrade system controls at the Adult Detention Center. Cost: \$2,850.00 **07:58**

Contract 19-204: Interlocal Agreement with the City of Great Falls to utilize Cascade County Tower sites. **08:05**

City/County Health Department

Contract 19-185: Service Agreement with Stericycle for biohazardous regulated medical waste disposal. Effective: December 1, 2019 - November 30, 2020. Cost: \$179.91/monthly. **08:37**

Contract 19-194: Amendment #2 to Contract #18-07-4-51-003-0 HIV Prevention Services increasing funding and extension of contract term. Purpose: Delivery of HIV Prevention Services for persons at risk for HIV infection. Effective: January 1, 2020 - December 31, 2020. Additional Funding: \$36,640 Total Amount: \$109,920.00 (No County Match) (Renewal) (Ref: Contract 17-207, R0349947) **08:44**

Contract 19-200: Business Associate Agreement between Office Ally and Cascade County. Purpose: Provide business associate agreement covering the handling, usage, storage and transmission of HIPAA protected information and an agreement to provide an Electronic Health Record/Practice Management system. Cost: \$29.95/month for HER 24/7 per NPI/Tax ID number \$35.00/per month for PracticeMate per NPI/Tax ID number. **08:51**

Motion carries 3-0 09:23

AGENDA ITEM #1 09:30

Planning Board Appointment

Board Appointment Vacancy Term Expiration

Planning (3) 12/31/2021

Applicants: Dexter Busby, Dan Johnstone, Bruce Moore, Phil Nappo

Commissioner Larson made a **MOTION** to re-appoint Dexter Busby, Dan Johnstone and to appoint Bruce Moore to the Planning Board for a term expiration date of December 31, 2021. **Motion carries 3-0 11:48**

AGENDA ITEM #2 11:55

Board Appointment Vacancy Term Expiration Zoning Board of Adjustment (2) 12/31/2021
Applicants: Charles Kuether, Michele Levine, Richard Liebert, Bruce Moore, Phil Nappo
Commissioner Weber made a **MOTION** to reappoint Charles Kuether, and Michele Levine
to the Zoning Board of Adjustments for a term expiration of December 31, 2021.

Motion carries 3-0 12:55

AGENDA ITEM #3 13:25

Motion to approve/disapprove

Preliminary Plat Approval

Preliminary Subdivision Plat of the AB Frontage Commercial, minor subdivision

Location: Section 27, Township 21 North, Range 2 East.

Initiated by: Allan Birky, Frontage Properties, LLC

Sandor Hopkins presented this Preliminary Plat see action agenda report. **13:31**

Commissioner Larson made a **MOTION** to adopt the said staff report and findings of fact
and approve the first time minor preliminary subdivision plant of AB frontage commercial,
subject to 9 (nine) conditions. *There were some technical difficulties at this time, which were
corrected.* **Motion carries 3-0 19:36**

AGENDA ITEM #4 19:37

Motion to approve/disapprove

Preliminary Plat Approval

Preliminary Plat of an Amended Plat of Lot 5, Thornton Minor, subsequent minor

Subdivision. Location: Section 31, Township 20 North, Range 3 East.

Initiated by: Kenneth & Karen Thornton

Public Hearing-

Chairman Briggs recessed the Commission Meeting at 9:50 a.m.

Commissioner Larson opened the public hearing at 9:48 a.m.

Public Notice:

The reading of the public notice was waived without objections and made part of the public
record (see exhibit "A"). **21:35**

Staff Presentation: Sandor Hopkins- read the synopsis and staff report found in the
action agenda report dated December 24, 2019. **22:01**

Call for Applicant: Mark Leo announced that he was available for comments. **35:05**

Commissioner Weber and Commissioner Larson asked Mr. Leo a few questions. **35:21**

Call for Written Testimony: None **36:13**

Call for Proponents: None **36:24**

Call for Opponents: None **36:36**

Close to Public Hearing: Chairman Briggs closed the public hearing at 10:08 a.m.

Reopen the Commission Meeting: Chairman Briggs opened the Commission Meeting at
10:26 a.m. **37:04**

Commissioner Larson made a **MOTION** to adopt the said staff report and findings of fact
adopt the said staff report and findings of fact for the subsequent minor subdivision
preliminary plat of an amended plat of lot 5, Thornton Minor subject to the following 11
conditions. **Motion carries 3-0 37:52**

AGENDA ITEM #5 38:48

Motion to approve/disapprove

Contract 19-198: Medical Professional Service Agreement between Cascade County and Gladys Young, MD. Dr. Gladys Young will be serving as the Cascade County Medical Director. Compensation: \$1,000/per quarter. Effective: January 1, 2020 - January 1, 2021. Ron Scott presented this contract. **38:48**

Commissioner Weber made a **MOTION** to approve Contract 19-198 for the medical professional service agreement that will assist the DES office with day to day operations.

Motion carries 3-0 40:35

AGENDA ITEM #6 42:53

Motion to approve/disapprove

Contract 19-201: Agreement between Heartland Payment Systems and Cascade County. Purpose: To provide a unified, County wide payment processing system.

Carey Ann Haight presented this contract for Sean Higginbotham. **40:56**

Commissioner Larson made a **MOTION** to approve Contract 19-201 allowing Cascade County to contract with Heartland Payment Systems for cashless payment processing.

Motion carries 3-0 42:56

AGENDA ITEM #7 43:20

Motion to approve/disapprove

Contract 19-203: Cascade County Service Contract with Corvinus Group, LLC for Intercom System Upgrade. Cost: \$48,800.00

Undersheriff Reeves presented this contract. **43:37**

Commissioner Weber made a **MOTION** to approve Contract 19-203 Cascade County service contract facility intercom system upgrade with Corvinus Group LLC. **Motion carries 3-0 45:40**

Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by today's agenda. (MCA 2-3-103)

Public Comment: Eileen Hyndman of 983 McIver Road shared her comments and concerns about Rockwell Scales. **46:18 – 56:00**

Phil Napo 979 McIver Road added his comments and concerns about Rockwell Scales. **56:01-1:00**

Adjournment: Chairman Briggs adjourned this Commission Meeting at **10:32 a.m.**